

## THE PRESIDENT AND THE PROVOST'S NAMED PROFESSORSHIP PROGRAM

### Definition and Procedures for Appointment

Named Professorships in this program are a means of recognizing and honoring outstanding faculty in the colleges and schools of Florida State University. Such faculty are expected to exemplify standards of excellence in the performance of teaching, research, and service within a specific discipline/profession.

Named Professorships may be established under the programs as discretionary funds become available to the President and the Provost. The definitions and procedures set forth in this document apply only to those professorships created in this program by the discretionary funds originating with the President and the Provost and do not apply to those endowed chairs or professorships raised by the schools and the colleges and which are under the administrative supervision of the Deans of those schools and colleges.

Professorships created in this program shall consist of a title (see the section below on Titles and Named Professorships) and shall include amounts to be determined by the Provost)\* Both the title and the supplemental funds shall normally be retained by the faculty member so-appointed while engaged in full-time employment at Florida State. Those holding such an appointment who shall become University Service Professors shall have an appropriate reduction of financial support while retaining the title of the Named Professorship. Upon the vacating a Named Professorship, by whatever means, including the lack of performance by a faculty member at a level commensurate with the original appointment, the title and supplemental funding shall revert to the President and the Provost for use in making another appointment by the manner prescribed in this document.

The recommendation of faculty for a Named Professorship shall originate in a department and/or program by nomination from the department or program chair or by the Dean in those colleges or schools without department or program chairs. Each nomination shall be evaluated and endorsed by the appropriate administrator at each level, i.e. by the department and/or program chair and by the Dean of the college or school, in order to be eligible for consideration by the Named Professorship Committee which then recommends to the President and the Provost those faculty which it deems meritorious to be appointed to a Named Professorship. In the case of each recommendation from the committee, the final decision on an appointment to a Named Professorship shall be the responsibility of the President and the Provost.

Nominations of faculty shall be addressed to the Named Professorship Committee through the office of the Dean of the Faculties with one copy of a

nominating dossier forwarded to that office. Each dossier shall include the following data relevant to the recommendation:

- a. Letter of nomination from the department/program chair or from the Dean in those colleges or schools without chairs;
- b. Letter of endorsement and evaluation from the Dean of the college or school;
- c. Current vita for the faculty nominee;
- d. **(not required)** Letters of recommendation from colleagues within Florida State University, not more than three;
- e. **(not required)** Letters of recommendation from faculty outside of Florida State University, not more than three. (The Committee agrees that outside letters that are only 12 to 15 months old can be used in this competition when contacting the same person might be somewhat embarrassing. Anyone sending forward a folder with such letters might append a note that usage of letters that are only 12 to 15 months old has been approved by the chairman of the Committee.);
- f. Evidence of performance in teaching, research, and service;
- g. Other information deemed pertinent by those making the nomination.

To be eligible for nomination to a Named Professorship, a Florida State University faculty member must a. have held a full professorship with tenure at Florida State University for at least five years at the time of appointment; and b. have demonstrated those qualities that meet the criteria stated above. If a faculty member currently employed at another institution is to be nominated for a Named Professorship as part of his or her initial appointment to the faculty at Florida State University, he or she must have fulfilled the same criteria regarding time in rank and tenure at the former institution.

Faculty may not hold simultaneously two Named Professorships nor may faculty hold a Named Professorship and an Endowed Professorship or Chair. Those persons holding major administrative positions of assistant Dean or above within Florida State University are not eligible for consideration as a candidate for a Named Professorship in this program unless they hold a tenured position in an academic unit and unless their current formal and active assignment is at least 0.50 as a faculty member and unless the person being considered has had on a continuing annual basis a specific faculty assignment of 50% or above while serving in an administrative position.

Titles for Named Professorships

The Department/Program Chair and Dean (Dean in those colleges or schools without chairs) shall submit a proposed title for a Named Professorship at the time of making the nomination of a faculty member to the President and the Provost (titles are not to be submitted directly to the Named Professorship Committee by the faculty member being nominated). Such titles are intended to be selected as a tribute to past faculty and/or administrators (retired or deceased) whose performance at Florida State University was recognizably outstanding. The President, the Provost, and the Named Professorship Committee are also desirous of honoring faculty and/or administrators who played a significant role in the transition from Florida State College for Women to Florida State University. A letter of permission from a person being so-honored, or from the family or representative of the family if the person is deceased, is necessary.

#### Named Professorships and Counter-Offer

A Dean may consult with the Provost about the propriety of recommending a faculty member for a Named Professorship as part of a counter-offer plan designed for retaining the services of that faculty member. Such a faculty member must be otherwise eligible and qualified to be a candidate for a Named Professorship. The Provost, upon receiving a recommendation from the Dean, shall seek an advisory opinion about the candidate from the Named Professorship Committee. As stipulated in the Procedures above, however, the final decision on appointment to a Named Professorship shall be the responsibility of the Provost and/or the President.

#### The Named Professorship Committee

The Named Professorship Committee shall consist of seven faculty members appointed by the Provost (four of whom shall come from a list of eight names provided by the Faculty Senate Steering Committee); these members shall be appointed for staggering three-year terms. The Dean of the Faculties shall be an ex-officio, non-voting member of the Committee. The Committee shall review the nominations for Named Professorships and shall recommend to the Provost those nominees whom the Committee deems to have met the criteria for appointment to a Named Professorship.

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\*Currently those holding Named Professorships under this program have a salary supplement of \$5000 per academic year.

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